


Terms & conditions of empanelment for Specialist Doctors

1. The empanelment of the Specialist Doctors is applicable for these specialties only - General Medicine, Pediatrics, Psychiatry, Dermatology, Chest & TB, General Surgery, Obstetrics & Gynaecology, Orthopedics, Ophthalmology, ENT, Anaesthesiology and Radiology.
2. The Specialist Doctor shall be entitled to an empanelment fee per patient for various services like OPD, IPD, Emergency calls, Major & Minor surgeries and procedures etc. –

Sr. No.	Type of service	Empanelment fee per patient (In Rs)
1	OPD	100
2	IPD	100
3	Major Surgeries/ Caesarean section	3500
4	Minor Surgeries	1000
5	Minor procedure	500
6	Ultrasound	400
7	Emergency call	1500 per visit
8	Anesthesia Charges (for major surgeries)	2000

3. The above said empanelment fee per patient for various activities is assured for a minimum to maximum of following patients/day irrespective of the footfall per day-



Sr. No.	Type of service	No. of Patients
1	OPD	50 - 150
2	IPD	2-20

4. For every patient being attended above the 50 patients/day limit for OPD and 2 patients/day limit for IPD, the Specialist Doctor shall be entitled to an additional empanelment fee of Rs 100/- per patient for OPD and IPD to the extent of such number attended above the limit to be calculated on monthly basis.
5. The empanelment fee shall be admissible on the average number of patients attended during the month and shall not be less than the amount admissible @ minimum assured 50 patients/day for all working days in a month provided that the doctor has duly attended the health facility on all working days of that month.

6. No other emoluments are associated with this empanelment and payment shall be computed on the basis of patients attended and shall accrue only after the work is found satisfactory, on monthly basis.
7. The Specialist Doctor is not entitled to any other allowances, perks, bonus, medical reimbursement etc. relating to the empanelment period.
8. The empanelment Specialist Doctor has to provide service for atleast 3 hours at the Health facility. The timings of the visit shall be between 8:00 AM to 4:00 PM in summer and 9:00 AM to 5:00 PM in winter from Monday to Saturday (Sunday will be weekly off). In case the work load in the Health Facilities is heavy, the timings can be extended after intimation to the concerned In-charge Officer.
9. The Specialist Doctor can undertake private practice at any other location. The unwanted referral of patients from Govt. Health Facilities to any other private location is strictly prohibited. The records of the empanelled doctor shall be duly verified by the SMO I/C (Senior Medical Officer In-Charge) of the concerned facility and subsequently counter-verified by the respective Civil Surgeon to ensure authenticity and compliance with prescribed standards. Any violation of the same may lead to cancellation of the empanelment and decision of the respective Civil Surgeon shall be final in this matter. However, the Doctors are free to refer patients, only if required, to any nearby Govt. Hospitals.
10. The Specialist Doctor are allowed a maximum of 4 leave days per month. In case, Specialist Doctor unable to attend to the hospital on a given day or days, Specialist Doctor shall inform the In-charge Officer concerned well in time and at least one day in advance for making alternate arrangements.
11. If the Specialist Doctor examines more than 150 patients in OPD and 30 Patients in IPD at the Health Facilities on any given day, then patient profile may be audited in detail.
12. The Specialist Doctor will maintain a manual register for OPD & IPD registration of the patients till such time, IT system is not developed.
13. The Specialist Doctor shall adhere to the highest standards of medical ethics and professional conduct while serving in an empanelled capacity at Government Health Facilities.
14. The empanelled Specialist Doctor may withdraw from the empanelment by providing a minimum of one month's prior notice in writing to the respective Civil Surgeon. In the event that the notice period is not served, the Specialist Doctor will have to pay one month's minimum assured empanelment fee.

15. The respective Civil Surgeon reserves the right to terminate the empanelment of any person without assigning any reason immediately without any advance notice.
16. If it is discovered at any stage that Specialist Doctor have furnished any wrong information or documents, based on which the empanelment was made, the respective Civil Surgeon reserves the right to terminate the empanelment besides taking recourse to other legal proceedings.
17. This empanelment is not permanent and will be based on the ongoing needs of the institution and government in the interest of public welfare.
18. The extension of empanelment shall be purely subjected to review of performance against the parameters approved by the DHFW, Govt of Punjab from time to time.
19. The empanelment is for a particular Hospital and is non-transferable.
20. The Specialist Doctor will not be assigned any Medico-Legal (MLR/PMR) or administrative duties. The empanelment is strictly for providing clinical services in the interest of public welfare.

